

APRIL 2026



Board of Directors Application

KW4 Primary Care Network

CONTACT

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CONTACT

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About the KW4 Primary Care Network

What is a PCN?

The creation of primary care networks has been mandated by the Ontario Ministry of Health as a way to emphasize the vital role played by primary care within the health care system.

The Primary Care Network is a not for profit corporation that works to plan for the future health needs of local residents and deliver programs according to identified health priorities. It is also a venue for collaboration between providers, sharing ideas and resources, and building capacity, innovation, and efficiencies within local health systems.

The KW4 Primary Care Network (PCN) is currently recruiting for its board of directors to provide governance and strategic insight and leadership to advance primary health care in our region.

WHO IS A PRIMARY CARE NETWORK FOR?



**Primary Care
Doctors**



Physician Assistants



Nurse practitioners



**Other primary care
providers**

More information about PCN is available here:
<https://www.kw4oht.com/primarycare-network>

Mission, Vision, and Values



VISION

A healthier community through united primary care.



MISSION

Empowering and connecting Primary Care Providers through integration, collaboration and innovation. Our goal is to ensure equitable, accessible and sustainable healthcare for all.



VALUES

- Accountability
- Respect
- Inclusivity
- Equity
- Innovation

The Board and Expectations for Directors

We are looking for diverse personal experiences, expertise, and backgrounds. We are seeking applicants who have demonstrated personal and professional integrity and significant achievement in their field.

The Nominations Committee is responsible for Board recruitment and recommending the slate of Directors for Board and Membership approval.

Directors may have an opportunity to join subcommittees depending on availability, interest and skills. These subcommittees may be in collaboration with the KW4 OHT as we work together on local priorities.

Board Director Responsibilities

- 1 Provide strategic leadership oversight for primary care initiatives in our region
- 2 Advocate for the PCN within the primary care community and others.
- 3 Advance the PCN organizational objectives, adhering to the Mission, Vision, and Values of the PCN.
- 4 Liaise with the local OHT to facilitate collaboration on priority projects and strategic direction for primary care.
- 5 Advance the PCN as an organizational structure through which primary care can become more coordinated, accountable, equitable and innovative for both patients and providers.
- 6 Prepare materials in advance of meetings and regularly attend and respectfully participate in board meetings.

Board Details

Time Commitment

The PCN Board of Directors meet **6 times/year** and members are asked to review meeting material prior to the scheduled meetings. The Board may also meet at the call of the Chair. Attendance in person is required and board members should strive to attend all meetings but must attend 75% to remain in good standing.

Compensation

Subject to annual funding, Director positions are eligible to receive a monthly Board stipend as compensation for the time spent conducting Director work such as preparing for and attending meetings.

Directors may also have opportunities to participate in Committees and committee-related work could include compensation.

Terms

Directors are selected for two-year terms. Renewal of a director's term is not automatic, but could be extended to a maximum of 3 - 2 year terms depending on mutual interest as well as the director's performance and skills.

Interested in applying?

If you are interested in applying to be part of the PCN Board of Directors, please submit the following documents by April 17, 2026 to the attention of “The Primary Care Network Nominations Committee”:

Candidates are required to include:

1. **Completed application form (see pages following)**
2. **A brief bio indicating:**
 - a. **Key governance-relevant experience**
 - b. **Short statement of motivation (3–4 lines)**

Please email this package to PCN@kw4oht.ca and Suellen Robertson (suellen.robertson@kw4oht.ca).

*Note, there is no need to separate the pdf pages.

The Nomination Committee will meet in late April and interviews will take place from April 27 to May 1, 2026.

If you require further information or would like to discuss this opportunity further, please contact us at:
pcn@kw4oht.ca

Thank you for your interest.



PCN Board of Directors Application

APPLICANT NAME:

Professional Designation/Role	
Practice Postal Code	
Practice Name	
Email	

**ANY ADDITIONAL COMMENTS REGARDING
SKILLS/COMPETENCIES:**

STATEMENT OF MOTIVATION

Skills Self-Assessment

Please rate your current proficiency: 1 to 4

	1	2	3	4
	Limited/ Developing	Working Knowledge	Strong	Expert
Equity, Diversity and Inclusion				
Communication/Media				
Governance & Fiduciary Duty				
Strategic Planning				
Health System Knowledge				
Risk Management and Compliance				
Leadership and Boardroom Dynamics				
Problem Solving/Conflict Management				
Family Medicine Experience				
Financial Literacy/Budgeting				
Legal/Regulatory Knowledge				
Strategic Experience - Digital Health (including AI)				
Quality Improvement/Patient Safety				
Advocacy and Government Relations				
HR/Physician Wellness				
Change Management				
Other: (please list)				